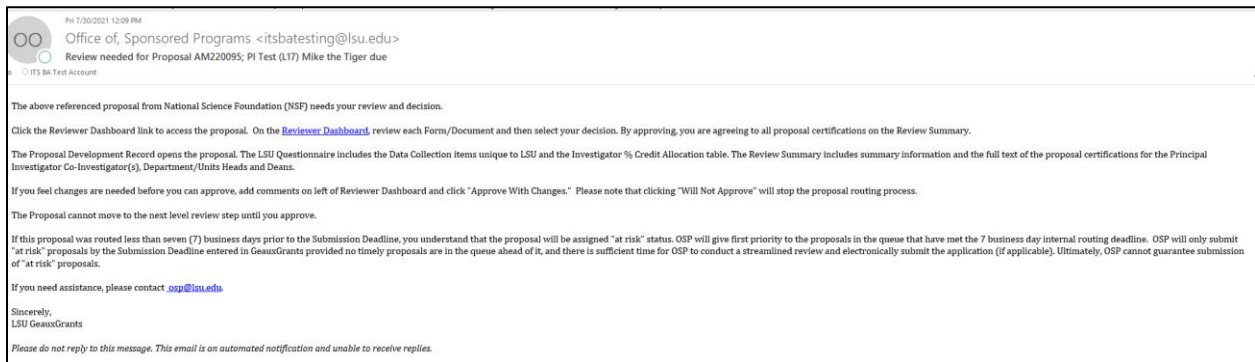


Proposal Review and Approval

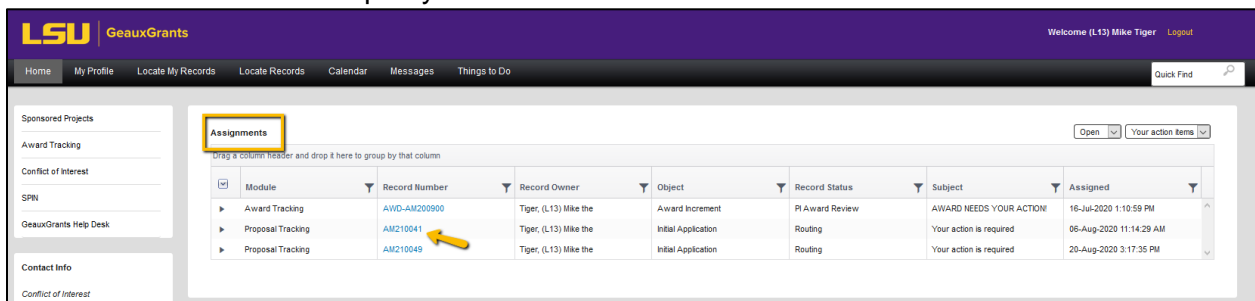
All Proposal Development records will need to capture institutional approvals. The Principal Investigators (PI), Co-Investigators (Co-I), and key personnel listed on the proposal will need to approve their corresponding proposal development records. Their respective department chairs/head and dean/director will also need to approve the proposal development records. Answers on the LSU Questionnaire also may trigger the need for additional approvals from institutional officials.

Notification from GeauxGrants

- An email will be sent to the reviewer from GeauxGrants. Reviewer can access the record from the email by clicking the Reviewer Dashboard.



- Alternatively, the PI can log in to GeauxGrants using their myLSU Credentials at <https://www.lsu.edu/geauxgrants/>. Under Assignments, click on the corresponding Record Number to open your Reviewer Dashboard. **Recommended method.**



Reviewer Dashboard

- From the Reviewer Dashboard, you can click the Proposal Development record to access the full proposal including the budget details.
- The Review Summary provides a quick snapshot of the proposal elements for reviewers and the proposal certifications that reviewers are agreeing to by Approving the proposal.

Proposal - Initial Application
Number: AM220095
Title: GG July 2021: NSF S2S Test
PI: Tiger, (L17) Mike the
Sponsor/Scheme: National Science Foundation (NSF)
Submitted:

To review the proposal, click the Proposal Development Record

Form/Document	Document Type	Added	
Proposal Development Record		29-Jul-2021 3:24:59 PM	
Assembled Doc	Other Documentation	30-Jul-2021 12:12:58 PM	
GrantsGovInstructions	Other Documentation	29-Jul-2021 1:57:08 PM	Replace
LSU Questionnaire	Proposal Documentation	30-Jul-2021 12:08:21 PM	PDF
Review Summary	Proposal Documentation	29-Jul-2021 1:57:07 PM	PDF

Add Comments:
 To be shared with everyone

Select a decision:
 Approve as is

Comments I can see...
 No Comments have been recorded

- You can also see comments posted by previous reviewers:

Proposal - Initial Application
Number: AM220095
Title: GG July 2021: NSF S2S Test
PI: Tiger, (L17) Mike the
Sponsor/Scheme: National Science Foundation (NSF)
Submitted:

Form/Document	Document Type	Added	
Proposal Development Record		29-Jul-2021 3:24:59 PM	
GrantsGovInstructions	Other Documentation	29-Jul-2021 1:57:08 PM	Replace
LSU Questionnaire	Proposal Documentation	30-Jul-2021 12:08:21 PM	PDF
Review Summary	Proposal Documentation	29-Jul-2021 1:57:07 PM	PDF

Add Comments:
 To be shared with everyone

Select a decision:
 Approve as is
 Approve with changes
 Will Not Approve
 OSP Use Only

Comments I can see...
 Posted By: Test (L17) Mike the Tiger
 30-Jul-2021 2:03:50 PM
 F&A and project credit for Mike the Tiger should be 50%

- Step 1: If you would like to see who else has approved the proposal, click blue Route tab on left side.

Active Routing Progress

AM200030 - (L13) Mike the Tiger"TEST Proposal"

Submitted by Rebecca Trahan on behalf of (L13) Mike the Tiger

Route Name	Route Type	Step Number/Name	Who	Notified	Decision	Insert Remove
Route Proposal	Pre-Review	Step 1 - Gold/Purple Assignment	Rebecca Trahan	30-Jan-2020 1:38:23 PM	Informed -	
Route Proposal	Pre-Review		Tracy Wang	30-Jan-2020 1:38:25 PM	Informed -	
Route Proposal	Pre-Review		Ryan Russell Greer	30-Jan-2020 1:38:26 PM	Informed -	
Route Proposal	Pre-Review		Darya Delaune Courville	30-Jan-2020 1:38:27 PM	Informed -	
Route Proposal	Pre-Review		Dana Tuminello	30-Jan-2020 1:38:28 PM	Informed -	
Route Proposal	Pre-Review	Step 13 - Investigators/Dept Heads/Deans (L13) Mike the Tiger		30-Jan-2020 1:38:33 PM		
Route Proposal	Pre-Review			30-Jan-2020 1:38:32 PM		
Route Proposal	Pre-Review			30-Jan-2020 1:38:31 PM		

No comments have been recorded yet

Approvals will appear here.

- Step 2: On green Review tab, add Comments if needed. Use the comment box appropriate for your audience.
 - **To be shared with everyone** – Anyone with view access to proposal can see.
 - **Comments to be shared with PI(s)** – Only PI will see. OSP and other Reviewers will not see. **Not recommended.**
 - **Comments to be shared with Reviewers** – OSP and all Reviewers will see.
 - **Comments to be shared with Administrators** – Only OSP will see.
- Step 3: Select Decision.
 - **Approve as is** – Approve proposal and agree to certifications on Review Summary
 - **Approve with changes** – Add comments first. Approval is contingent on these changes. Reviewers also agrees to certifications on Review Summary
 - **Will Not Approve** – Add comments first. This will kick the proposal out of route and send back to the PI. This requires the routing process to start over if the proposal is to move forward.
 - **OSP Use Only** – should only be used by OSP staff.

Proposal - Initial Application

Number: [AM200030](#)

Title: TEST Proposal

Sponsor: National Aeronautics & Space Administration (NASA)

Submitted: 30-Jan-2020 1:38:18 PM

Form/Document	Document Type	Submitted
Proposal Development Record		08-Jan-2020 8:57:04 PM
LSU Questionnaire (Read Only)	Proposal Documentation	30-Jan-2020 1:38:18 PM
Review Summary	Proposal Documentation	30-Jan-2020 1:38:18 PM

Add Comments:

To be shared with everyone

Select a decision:

- Approve as is
- Approve with changes
- Will Not Approve
- OSP Use Only

- Step 4: Click Accept to agree to the certifications on the Review Summary.

I have read and agree to the certifications on the Review Summary, if applicable.

Cancel Decline **Accept**

- Click Close to exit.
- Proposal will then move to next step in route.
- Once all routing approvals are received, the proposal status will automatically change to Routing Approvals Received.